

BURGESS TITLE & ESCROW, LLC

Attorneys At Law

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Buyer Name to be reflected on Deed: _____

Property Address: _____

PRE-CLOSING INFORMATION

WILL BUYER BE AT CLOSING: YES or NO

******PLEASE CHECK TO MAKE SURE ALL NAMES ARE SPELLED CORRECTLY (INCLUDING MIDDLE INITIALS, JR and SR'S)**

DO ANY OF THE FOLLOWING APPLY: (PLEASE CHECK ALL THAT APPLY)

WE NEED THE FOLLOWING INFORMATION IN ORDER TO BEGIN THE PRE-CLOSING PROCESS FOR THE ABOVE REFERENCED CLIENT:

PHONE NUMBERS FOR BUYER (S): HOME: (____) _____
CELL: (____) _____

BUYER(S) E-MAIL ADDRESS: _____

BUYER (S) ADDRESS IF INVESTMENT: _____

IF BUYER IS A CORPORATION - OFFICER ATTENDING CLOSING:

Name _____ Title _____

- BUYER'S MUST BRING A PHOTO ID TO CLOSING.

IF YOU OR THE BUYER HAS ANY SPECIAL REQUESTS PLEASE LET US KNOW, IN ADVANCE, AND WE WILL BE HAPPY TO ACCOMMODATE YOU.

BUYERS FUNDS MUST BE SENT IN THE FORM OF A WIRE, PLEASE HAVE YOUR BUYER WAIT UNTIL A FINAL HUD AND THE WIRE INSTRUCTIONS ARE PROVIDED BY OUR OFFICE TO FUND. FUNDS ARE NEEDED 24 HOURS BEFORE CLOSING.

THANK YOU FOR YOUR CONSIDERATION, AND WE LOOK FORWARD TO WORKING WITH YOU ON THIS CLOSING AND HOPEFULLY AGAIN ON FUTURE CLOSINGS.